

Organisation	<b>Maharashtra Rail Infrastructure Development Corporation Limited (MRIDC)</b>
Title of post -	<b>Asst. Manager (Civil)</b>
No. of vacancies	<b>03 (Three)</b>
Place of Posting	<b>Nagpur</b>
Scale	<b>E-2 (Rs. 50,000 – Rs.1,60,000) E-1 (Rs. 40,000 – Rs.1,40,000)</b>
Total emoluments including allowances and perks	Rs. 1,00,000/- p.m. approx. if appointed in E2 Category Rs. 80,000/- p.m. approx. if appointed in E1 Category
Educational Qualification	B. Tech / BE (Civil) from any recognised college / Institute / University.
Eligibility criteria for Absorption / on contract	<p><b>For Assistant Manager (Civil) when operated in E-2</b></p> <p>A. The candidate should have experience of at least <b>7 years</b> of working in the areas detailed in job description of the post.</p> <p>B. The candidate from Private sector should be drawing a gross salary (CTC) more than <b>Rs.10,00,000/- per annum.</b></p>
	<p><b>For the post of Senior-Executive (Civil) when operated in E-1</b></p> <p>A. The candidate should have experience of at least <b>5 years</b> of working in the areas detailed in job description of the post.</p> <p>B. The candidate from Private sector should be drawing a gross salary (CTC) more than <b>Rs.8,00,000/- per annum.</b></p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. Candidate working on contract basis in other Govt. / Semi Govt. Organisation OR from Private Sector, if selected, will be appointed on contract basis initially for a period of <b>2 years</b>.</li> <li>2. The candidate may be appointed in lower / higher grade as per the suitability.</li> <li>3. MRIDC reserves the right to alter the eligibility criteria</li> </ol>
Maximum age limit	For Contract employment: <b>40 years.</b>
Mode of Selection	<ol style="list-style-type: none"> <li>1. Shortlisted candidates would be required to make a brief presentation on the jobs handled by them and their experience in the areas detailed in the job description of the post</li> <li>2. Interview.</li> </ol>

Job Description	<p>The Executive will be expected to perform following functions:</p> <ol style="list-style-type: none"><li>1. Managing the planning and design stages of construction projects.</li><li>2. Contributing technical expertise to project drawings and designs.</li><li>3. Performing cost calculations and preparing financial projections.</li><li>4. Preparing work schedules in collaboration with the project manager.</li><li>5. Liaising between contractors, subcontractors, vendors, and suppliers.</li><li>6. Overseeing construction engineering processes.</li><li>7. Performing regular tests on materials and procedures to ensure compliance with industry regulations.</li><li>8. Ensuring that the construction project is completed on time and within budget.</li><li>9. Documenting processes and keeping detailed construction logs.</li><li>10. Presenting construction project progress updates to clients and senior managers.</li><li>11. Any other related works assigned by the Management.</li></ol>
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